

r-concept

Dr. Bernhard Ruchti

# **Privacy Policy**

We are very delighted that you are interested in our company. Protection of your personal data is of particular high importance for our company. The use of our website is possible without any personal details. If you wish to enlist our services processing of personal data will become necessary.

The processing of personal data, such as name, address, e-mail, or phone number shall always be in line with Art. 6 (1) General Data Protection Regulation (GDPR). This means that we process data of a data subject only,

- if the data subject has given its consent to processing,
- if processing is necessary for the performance of a contract to which the data subject is party or
- if processing is necessary in order to take steps at the request of the data subject prior to entering into a contract.

Personal data will be stored for as long as is considered necessary for the purpose for which they were collected, exept for cases where there is a legal requirement to be retained for longer periods.

Personal data will not be shared with third parties, unless we are required by law or if sharing of data is necessary for the performance of a contract (e.g to a parcel service for delivery or to a bank for payment). In such cases we minimize the scale to the bare essentials

We maintain suitable technical and organizational security processes to protect all the data that we hold from unauthorized access, from intended manipulations as well as by chance, and from partial or entire loss. These processes are checked constantly and they are kept to the state of the art.

Data subject has the right to contradict the processing of personal data at any time. Contradiction can be sent informally via e-mail to <a href="mail@r-concept.de">mail@r-concept.de</a> or by letter to r-concept, Leibnizstr. 22, DE-88471 Laupheim.

#### Name and contact data of responsible persons

The responsible person for collection, processing and use of data within the meaning of GDPR is:

Dr. Bernhard Ruchti Leibnizstraße 22, DE-88471 Laupheim

Telefon: +49-7392-962825 e-Mail: mail@r-concept.de

The representative for data protection of the company is able to be contacted via datenschutz@r-concept.de.



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### Collection and processing of personal data on our website

If you visit our website information will be sent from your browser automatically to the server on which our website is installed. The following information will be stored in a logfile until it will be deleted automatically:

- IP-address of the device
- Date and time of access
- URL and name of the site
- Website from which the access takes place (Referrer-URL)
- · Operating system of the device
- Name of browser

These data are necessary to guarantee a smooth access to the website, to guarantee comfortable and safe use of the website, to check stability and safety of the system and they are necessary for additional administrative purposes. This processing of data takes place in line with Art. 6 (1) GDPR. It is necessary for the purposes of the legitimate interests pursued by our company. Collected data will never be used to allow a conclusion to be drawn about the data subject.

Our website uses SSL process with the best encryption algorithm that is supported by your device. This can be seen from the closed padlock in the status line of the browser.

# Rights of the data subject

Each data subject has at any time the right to obtain

- information which personal data are processed, why these data are processed, which are the purposes of processing, about the categories and how long the data will be stored.
- the rectification of inaccurate personal data concerning him or her without undue delay,
- the completion of incomplete personal data,
- the erasure of personal data without undue delay, unless processing is necessary for exercising the right of freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the establishment, excercise or defence of legal claims,
- the restriction of processing if, among other things, the accuracy of the personal data is contested or if the processing is unlawful.

Data subject has the right to receive personal data concerning him or her in a structured, commonly used and machine-readable format. He or she has the right to transmit those data to another person of its own choice, unless the rights and freedom of other persons are affected.

In particular, the data subject has the right to object to processing of personal data and to complain about processing of personal data at the appropriate authorities.



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## Appropriate authorities

The appropriate authorities to make a complaint about our company is:

Der Landesbeauftragte für den Datenschutz Baden Württemberg Königstraße 10a

DE-70173 Stuttgart

Phone: +49-711-615541-0 Fax: +49-711-615541-15 e-Mail: poststelle@lfd.bwl.de

Internet: www.baden-wuerttemberg.datenschutz.de

## Stand of Privacy Policy

This version of Privacy Policy is valid from 25.05.2018.

This document may be subject to change at any time because of new regulations or because of further development of the website and the services of our company.

The current version of our Privacy Policy can be downloaded from our website (http://www.r-concept.de/html/Privacy Policy.pdf).